

Agenda for the Governing Board of  
Knowledge Quest Academy  
Date: **September 7, 2011**  
**Regular Session 6:30 PM**  
**Mrs. Eppler's 5<sup>th</sup> Grade Room**

**\*\*Reminder to all members to meet at 5:30 PM to meet with teachers and staff\*\***

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**KQA Motto**

Blazing a trail of knowledge ... on the path to success!

**KQA Mission Statement**

Knowledge Quest Academy provides innovative teaching of comprehensive and relevant curriculum to support the mastery of skills necessary for academic success. Additionally, there is a commitment to teaching and implementing a code of ethics that promotes responsible citizenship.

**KQA Vision Statement**

**KQA Students** will be actively engaged in the learning process as they acquire the skills and knowledge to prepare a strong foundation for future success.

**KQA Parents** will be actively involved as advocates for their children and supporters of the school's programs and staff.

**KQA Staff** will demonstrate a high standard of excellence in teaching students to become critical thinkers, problem solvers, and lifelong learners within a nurturing and safe environment.

**KQA Administration and the KQA Board of Directors** will ensure that small class sizes, innovative technology, and focused instruction will support the mission and vision of the KQA Community.

**I. Preliminary**

- 1. Call to Order:** 6:30 pm
- 2. Roll call:** Joseph Barrows, Kellie Brown, Jennifer Grim, Nancy Supernor, Ashley Vetter
- 3. Pledge of Allegiance**
- 4. Approval of agenda:** Kellie moves to approve the agenda as amended, moving Item #4 to #6. Jennifer seconded.
- 5. Approval of previous minutes:** Kellie moves to approve the previous Minutes of June 1, July 6, and August 3 as submitted. Ashley seconded.
- 6. Public comment:** Mike Schmitt is here to tell us a little about himself, and express his interest in being on the Board as a member at large. Mike was welcomed to the Board.

**II. Reports**

**Principal:** See Report. Conchetta submitted emergency plan. She also gave Jennifer a copy of the grant that Mrs. Odbert received.

**Chair:** Joseph has been working on the refund policy. He is also staying on top of legislation.

**Liaison:** Kellie attended District Board Meeting. It was the "welcome back to school" meeting. It was valuable experience to attend this meeting.

**Treasure:** No Report. Submitted the budget and is waiting for Bill to get back to her. The auditors will be here in October. Jennifer will get a date and send that to us. Joseph encourages that we all be here.

**Enrollment:** We are at 373. Ashley has tried to get trees donated, but was unsuccessful. However Home Depot out of Greeley has given us a \$25.00 gift card. Ashley did write them a Thank You card.

**PR:** There is not much going on. We are putting an ad in the paper stating that we have limited openings in some classes. We also have the September 11<sup>th</sup> Event on Friday.

**III. General Agenda**

- 1. Appointing Of Accountability Chair:** Conchetta would like to ask the Board to officially appoint Wendy O'Brien as the chair of the Accountability Committee. Wendy will go ahead and contact parents who are interested in being on the Committee. We will also need to appoint someone from our committee to be on the District Accountability Committee. Joseph made it official that the Board has appointing Wendy O'Brien as the Accountability Committee Chair. Jennifer Grim will continue to be the Board member on the Accountability Committee.
- 2. Presenting Of Goals – Mrs. Robinson and Mrs. Spreitzer:** See Reports. Joseph requested they both consider adding in a goal on how they plan on continuing to foster the pillars in the leadership.
- 3. Review New Enrollment Policy/Class Sizes:** See Report. Jennifer moved to approve the Enrollment Policy as amended and the Intent to Enroll Form as amended. Kellie seconded. Discussion. Motion carried.
- 4. Review Strategic Plan:** See Report.
- 5. Review School Use for Church:** Joseph has received a call from Randy Mayor. The Church is currently using the school 5 to 6 hours a week. They need to drop those hours down to just 2 to 3 hours on Sunday and are asking that the Board review the cost. Kellie moves to change the quarterly cost to the church from \$1200 to \$600. Jennifer seconds. Discussion. Motion carried.
- 6. Staff Time Off Matrix Review and Discussion:** Review sub pay policy during working session. We need to make some clarifications and define some items in the policy.

**IV. Consent agenda**

**V. New Business**

**VI. Executive Sessions: The governing board may be meeting in executive sessions to discuss individual personnel issues and negotiations as allowed by C.R.S. 24-6-402(4) (f) and C.R.S. 24-6-402 (4) (e), respectively. Decisions requiring votes may follow in open meeting.**

- 1. Executive Session A- Enrollment Concerns With Administration:** Jennifer moves that we accept increasing the size of the Kindergarten class by one on a temporary basis for the 2011/2012 school year based on administrations recommendation. Kellie seconded. Discussion. Motion carried.

**VII. Adjournment:** Jennifer moved to adjourn at 9:16.

**Chair's Attestation – General.** I, Joseph Barrows, served as chair of the KQA Board of Directors Regular Session on \_\_\_\_\_September 7, 2011\_\_\_\_\_and hereby attest that the foregoing minutes substantially reflect the substance of the discussion during the session.

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